



CRN Executive – Info Sheet for Nominees

Why you should consider standing for the Board of Trustees

- CRN is growing. Our membership is expanding, and we are leading an operationally focused project (The Auckland Inorganic Reuse Project), which has the potential to increase CRN's profile significantly. We need strong governance to ensure this growth period is managed well and that CRN continues to represent the interests of its members. Being part of the Board at this crucial time is an opportunity to have an impact on how community recycling is viewed nationwide.
- Formal and informal peer support. You'll get to spend time with super passionate, experienced and knowledgeable people. Some of Board have been involved in the community recycling sector since it first began in New Zealand, and most of them manage community recycling organisations and/or projects and have in-depth knowledge of the sector. It's a really great way to build relationships with other groups doing the same kind of work as you. They're a very handy group of people to know!
- Being in the loop. The Board and the CRN network have a much broader reach than most individuals have themselves, in terms of the information sources they are linked to. We keep each other informed about developments happening in the resource recovery sector.

What kinds of people are we looking for?

It is best if you have some knowledge of what community recyclers and/or education for sustainability with a zero waste focus people do in their day-to-day lives.

However all kinds of knowledge and experience are valuable;

1. Practical resource recovery operations, health and safety, machinery and equipment, HR, admin.
2. Education for sustainability – promotion, media, schools, workshops, community engagement, businesses
3. Lobbying, campaigning, submission writing
4. Research, writing, promotion and publicity

5. Financial and accounting skills
6. Governance and community liaison
7. Community enterprise and business development

The key ingredient is being able to work with all kinds of different people to get things done.

How much time do I need to have to invest?

- Monthly meetings (3-4 hours a month) – reading, follow up, small project tasks, skype call.
- Face to Face meetings and annual hui (5- 6 days a year) – planning, strategy, budgeting, Hui and AGM
- Project work – (5+/- days a year) – submissions, organisational development, lobbying meetings, liaison, visiting local members

Who pays for time, travel and other expenses?

This is a voluntary role so generally exec members cover their own costs. Often the organisation the member works for pays for travel and accommodation, as a way of investing in the development of the sector. Where we have funded projects with a secure revenue stream costs for time, travel and other expenses may be funded through specific CRN budgets.

Some organisations consider the time Exec members spend on CRN work to be part of their job description and cover time under their salary/wages. Some CRN Board members volunteer their time. For most it is a combination of both.

How does the Exec communicate?

1. Monthly meetings via Skype so you need access to a computer, broadband and the ability to take part in a skype call (it is easy to set up and it only takes a couple of goes to get the hang of using skype).
2. Communication is generally by email so confidence with receiving and sending information electronically is important.
3. Face to Face – we have a couple of face to face meetings each year. Usually one mid-year and one at the Annual Hui. They usually take 2 days, we hold them at a central location to keep costs low.

The formal stuff

Our Trust Deed makes provision for 10 Trustees, four of which are permanent positions, and six of which are fixed-term positions. These fixed term positions are decided on by a voting process (see below), and the term is two years. Only representatives from Full CRN members may stand for election, although the Executive has the right to co-opt individuals from the general public, including Associate CRN members, onto the Board, if needed.

The procedure for the voting of the Board of Trustees is as follows:

- Voting is based on a majority vote. Only paid up Full members may vote, with one vote per member organisation.
- Voting takes place at the CRN AGM and is led by the current Chair, unless they are up for re-election, in which case a Board member who is not up for re-election should lead the process.
- Nominees do not need to be present at the meeting at which voting occurs.

Contact Dorte Wray if you have any questions:

E: admin@communityrecyclers.org.nz

P: 09 372 7289

M: 021 975 352